

AGENDA  
SPENCERVILLE BOARD OF EDUCATION  
REGULAR MEETING  
Board Conference Room  
May 19, 2022  
7:00 p.m.

I. Meeting Called to Order by President

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

Mrs. Klaus \_\_\_\_\_  
Mr. Pohlman \_\_\_\_\_  
Mr. Clum \_\_\_\_\_

Mr. Prichard \_\_\_\_\_  
Mrs. Ringwald \_\_\_\_\_

Others in Attendance:

Superintendent Endsley \_\_\_\_\_  
Journal News \_\_\_\_\_  
Student Senate Rep \_\_\_\_\_

Treasurer Hays \_\_\_\_\_  
SEA Representative \_\_\_\_\_

Administrators:

Scott Gephart \_\_\_\_\_  
John Edinger \_\_\_\_\_  
Susan Wagner \_\_\_\_\_

Staff:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Public:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V. Minutes of Previous Meeting (April 19, 2022 - Regular meeting) are presented for your review. If found to be in order, your approval is needed:

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving the minutes of the regular meeting of April 19, 2022 as presented/corrected.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus \_\_\_\_\_ Mr. Prichard \_\_\_\_\_  
Mr. Pohlman \_\_\_\_\_ Mrs. Ringwald \_\_\_\_\_  
Mr. Clum \_\_\_\_\_

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Kindergarten teachers: Lezlie Thompson, Jennifer Stephenson, Amy Schwartz  
Meghan Carless  
Lanette Shultz

\*NOTE: Each person addressing the board shall give his/her name and address. Each person will be allotted 3 minutes. During the public participation period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. Persons granted placement on the Board=s regular agenda will typically be given up to 15 minutes to present to the Board. However, the Board has the discretion to either shorten or extend this time frame as it deems appropriate.

VII. FINANCES:

1. Appropriations modifications for review
2. Cafeteria Reports (from Deb Kill)
3. 403(b) Resolution
4. Five-Year Forecast - Finance Committee met 4/28/22 and reviewed
5. Current bills
6. Questions/Concerns

\_\_\_ moved and \_\_\_ seconded the motion approving payments of bills, in the amount of \$904,746.88 the previous month end reconciliation and all reports submitted as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	___	Mr. Prichard	___
Mr. Pohlman	___	Mrs. Ringwald	___
Mr. Clum	___		

VIII. Apollo Update – Spencer Clum

IX. Administrator Reports

Scott Gephart

- FFA – State Convention
  - Gold Rated Chapter in state (top 10% of FFA Chapters)
  - Gold Rated Secretary's book (Megan Baughman)
  - Gold Rated Treasurer's Book (Emma Core)
  - 8 members awarded state degrees
- Spring Sports started tournament play
- Graduation – Sunday May, 29<sup>th</sup>, 2pm
  - How many -
- Attendance
  - 9<sup>th</sup> – 93.84%
  - 10<sup>th</sup> – 94.24%
  - 11<sup>th</sup> – 96.29%
  - 12<sup>th</sup> – 97.34%

John Edinger

- 1) Spencerville Middle School received a total of \$58,384 through the first round of the Extended Learning Grant Opportunity through the Allen County ESC. The breakdown is as follows:
  - \$21,900 (3 Year Total) Hall of FAME (Family/Accountable/Mindful/Energy) - tied to PBIS
  - \$17,484 (3 Year Total) Send 12 Staff members to the OMLA Conference
    - Includes Registration/Hotel Rooms/Sub Coverage for 2 days each year
  - \$10,500 (3 Year Total) Mental Health Day
  - \$8,500 (3 Year Total) PD for new on-line curriculum
- 2) MS Band/Choir both received Superior Ratings at the Large Group Contest
- 3) STEM Went to the Dayton Air Force Museum – May 14

Agenda – May 19, 2022

Susan Wagner

Attendance:

K- 94.74%

1st- 95.55%

2nd- 95.88%

3rd- 96.6%

4th- 96.32%

Average: 95.81%

Field Trips/Events:

5/16- 3rd grade to Wapak Y

5/17- 4th grade Wax Museum

5/18- Elementary AG Day & Varsity Singers

5/19- Laps for Learning

5/20- 1st grade trip to Boonshoft

2nd grade trip to Ft Wayne Zoo

5/23- 4th grade to Wapak Y

5/24- 4th grade trip to Science Central

5/25- 3rd grade trip to Ft Wayne Zoo

5/26- Elementary Field Day

5/27- 4th grade trip to Ohio Caverns

5/31- 4th grade bowling trip

Mrs Suever's class play

6/1- 4th grade Talent Show

X. Superintendent's Report

1. Personnel
2. School Bus Purchase Program
3. PACE Program
4. ESC Contract and Extended Learning Grant
5. Revised Calendar
6. Weight Room Coordinator
7. Senior Citizen's Day
8. Employee Banquet
9. Flat Panel update
10. We are compliant with Senate Bill 210 and Smart Snack with our food and beverages on school grounds before, during and after school.

XI. Recommended Action Items

1. Revised 2022-2023 School Day Calendar (5-22-1)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approved the revised school day calendar for the 2022-2023 school year as provided in board material.

Upon the call of the roll, the vote was recorded as follows:

2. Resignation (5-22-2)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to accept the resignation of Ryan McMichael as teacher effective August 1, 2022. (Last work day is July 31, 2022)

Upon the call of the roll, the vote was recorded as follows:

3. Employ Teachers (5-22-3)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following teachers, effective August 23, 2022, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually.

- Joy Baumgartner, three-year contract, Masters Plus Degree, 24 years experience
- Kristina Hunter, three-year contract, Masters Degree, 28 years experience
- Keith Lenhart, two-year contract, Masters Degree, 3 years experience
- Kayla Mullenhour, three-year contract, Bachelor Degree, 8 years experience
- Kyle Koenig, two-year contract, Five-Year Degree, 1 year experience
- Barbara Mabry, continuing contract, Masters Degree, 9 years experience
- Brianna Osterhage, two-year contract, Five-Year Degree, 4 years experience
- Jen Parent, three-year contract, Five-Year Degree, 19 years experience
- Trent Smith, three-year contract, Five-Year Degree, 11 years experience
- Josiah Stober, two-year contract, Masters Degree, 11 years experience
- Anna Thompson, continuing contract, Masters Plus Degree, 10 years experience
- Matt Thompson, continuing contract, Masters Degree, 7 years experience
- Grace Dicke, one-year contract, \_\_\_\_\_ Degree, 0 years experience
- Logan Heiby, one-year contract, Five-Year Degree, \_\_\_\_\_ years experience
- Tyler Mescher, one-year contract, Bachelor Degree 0 years experience
- Karri Purdy, one-year contract, Five-Year Degree, 0 years experience (pending a passing score on the Family Consumer Science content test and completion of the remaining Family Consumer Science requirements)

Upon the call of the roll, the vote was recorded as follows:

4. Resolution Approving Bev England’s Re-Employment (5-22-4)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following resolution:

WHEREAS, the Board of Education has complied with the procedure for re-employment set forth in RC 3307.353;

BE IT RESOLVED that Bev England is appointed Full-Time Teacher for a term of 1 year beginning on August 23, 2022 and ending on June 30, 2023.

BE IT FURTHER RESOLVED that the employee shall be automatically non-renewed at the end of the 2022-2023 school year. Any subsequent re-employment shall be for a one-year period. The employee shall be placed at Step 10 (Master’s Plus Degree) for any and all years that the employee works subsequent to the initial year.

BE IT FURTHER RESOLVED that the contract of employment for Bev England as Spencerville Local School District Teacher is approved and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

5. Resolution Approving Melissa Prichard's Re-Employment (5-22-5)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following resolution:

WHEREAS, the Board of Education has complied with the procedure for re-employment set forth in RC 3307.353;

BE IT RESOLVED that Melissa Prichard is appointed Full-Time Teacher for a term of 1 year beginning on August 23, 2022 and ending on June 30, 2023.

BE IT FURTHER RESOLVED that the employee shall be automatically non-renewed at the end of the 2022-2023 school year. Any subsequent re-employment shall be for a one-year period. The employee shall be placed at Step 10 (Master's Plus Degree) for any and all years that the employee works subsequent to the initial year.

BE IT FURTHER RESOLVED that the contract of employment for Melissa Prichard as Spencerville Local School District Teacher is approved and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

6. Extended Service for 2022 (5-22-6)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve extended service days as follows, per salary schedule in effect on a per diem basis:

Brooke Zerbe	9 days	MS Counselor
Jim Baumgartner	20 days	HS Counselor
Josh VanGorder	14 days	Instrumental Music

Extended Time Assignment form to be submitted to payroll department on a weekly basis.

Upon the call of the roll, the vote was recorded as follows:

7. Summer School Program (5-22-7)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve a Summer School Program for incoming third and fourth graders. The program will run from July 25 – August 11 (Monday through Thursday for 3 weeks) with third grade students attending from 8:00 – 10:00 a.m. each day and fourth grade students attending from 10:00 a.m. – 12:00 (noon) each day. Instructors will work from 8:00 a.m. to 12:30 p.m. to allow for 30 minutes of planning time.

Upon the call of the roll, the vote was recorded as follows:

8. Employ Personnel (5-22-8)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following personnel as listed, per salary schedule and calendar in effect unless otherwise noted:

Jason Verhoff, Custodian II, one-year contract effective July 1, 2022, Step 2  
Mathew Holbrook, Custodian II, two-year contract effective July 1, 2022, Step 1

Sara Sommers, Digital Academy Aide, 3-year contract effective 8/1/2022, Step 16  
Rachel Bohyer, Tutor, 2-year contract effective 8/1/2022, Step 2  
Loren Elkins, Tech Support Specialist, 3-year contract effective 7/1/2022, Step 5, 8 yrs, exp.  
Kyle Koenig, Seasonal Maintenance at \$13.00 per hour  
Christina Erickson, Nurse, two-year contract, step 8  
Melanie Wapplehorst, Sign-Language Interpreter, one-year contract (when student is present) at \$23.00 per hour  
Tiffany Seibert, Teacher Aide (half-time), two-year contract, Step 1  
Tiffany Seibert, Library Monitor (half-time), two-year contract, Step 2  
Tara Kaverman, Bus Driver, three-year contract, Step 15  
Debra Graves, Van Driver, two-year contract, Step 2  
Sasha Boedicker, 5-Hour Cook, three-year contract, Step 5, 7 yrs. exp.  
Deb Kill, Food Service Supervisor, three-year contract, Step 10, 13 yrs, exp.  
Barbra Patterson, 2-Hour Cook, two-year contract, Step 1  
Victoria Shaw, Seasonal Maintenance Personnel up to 8 hrs per day at \$9.30 per hour effective May 20, 2022  
Gage Shellenbarger, Seasonal Maintenance Personnel up to 6 hrs per day at \$9.30 per hr, June 6-30 & Aug 1-19  
Noah Eutsler, Seasonal Maintenance Personnel up to 6 hrs per day at \$9.30 per hr, June 6-30 & Aug 1-19  
John Holtzapple, Seasonal Maintenance Personnel up to 6 hrs per day at \$9.30 per hr, June 6-30 & Aug 1-19  
Sydney Koenig, Summer School Instructor from July 25 – August 11 at \$23.00 per hour for up 18 hours per week  
Brianna Osterhage, Substitute Summer School Instructor from July 25 – August 11 at \$23.00 per hour as needed  
Heather Dicke, Bus Driver, one-year contract effective August 1, 2022, Step 3

Upon the call of the roll, the vote was recorded as follows:

9. Employ Substitutes (5-22-9)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following substitutes for the 2021-2022 school year, per demand, per salary schedule in effect. (BCII on file)

Teacher – Anna Whitney

Bus Drivers – Cindy Thomas, Paula Frankhouser, Diane Bloom, Cole Roberts, Doug Eickholt

Upon the call of the roll, the vote was recorded as follows:

10. Employ EMIS Coordinator (5-22-10)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Gayla Metzger as the EMIS Coordinator for Spencerville Schools beginning July 1, 2022 at \$6,191.50 one year contract, payable upon filing a completion of duty form with the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

11. Employ Extra-Curricular Personnel (5-22-11)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ the following extra-curricular personnel for the **2022-2023** school year, one-year contract, per salary schedule in effect, BCII on file.

Art Club Advisor - Amy Gratz

Band Director – Josh VanGorder

Chorus Director – Amanda Beining

Freshman Class Advisor – Josh Vasquez

Jazz Band Director – Josh VanGorder

Junior Class/Prom Advisor – Harmony Brenneman

Musical Director – Amanda Beining

Musical Assistant – Harmony Brenneman

National Honor Society Advisors (50% each) – Amanda Kyler, Lezlie Thompson

Piano Accompanist – Summer Aebker

Power of the Pen – Melissa Prichard  
 Positive Peers – Brooke Zerbe  
 Scholastic Bowl Advisor – Josh Vasquez  
 Scholastic Bowl Advisor – 7<sup>th</sup>/8<sup>th</sup> Grade – Sarah Hemker  
 Scholastic Bowl Advisor – 6<sup>th</sup> Grade – Kory Zenz  
 Sophomore Class Advisor – Greg Ekis  
 Spanish Club Advisor – Amanda Kyler  
 Spelling Bee Advisor – Barbie Mabry  
 Student Council HS Advisor – Kim Ekis  
 Student Council MS Advisor – Rachel Munshower  
 Website Advisor – Paul Sadler  
 Yearbook Advisor – Amy Gratz

Upon the call of the roll, the vote was recorded as follows:

12. Contract Services (5-22-12)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to contract with the Allen County Educational Service Center for \$1,279,229.52 for the 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

13. Breakfast and Lunch Prices (5-22-13)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to establish lunch prices based on information supplied by the food service supervisor and set student lunch prices at \$2.70 for grades K-4; \$3.00 for grades 5 - 12; \$4.50 for an adult lunch and .40 for a reduced price lunch effective with the 2022-2023 school year. Breakfast prices are \$1.35 for grades K-4, \$1.45 for grades 5-12 and \$.30 for reduced price breakfast. Individual cartons of milk will be sold for \$.75 each. Ala carte lunch prices will be based on food production costs supplied by the food service supervisor

Upon the call of the roll, the vote was recorded as follows:

14. Donations (5-22-14)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to accept the following donations:

Date	Received From	Item Description	Received Amount
4/8/2022	R.MCMICHAEL/FFA ADVISOR	FFA/ALUMNI DONATION	1274.50
4/14/2022	PEPSI COLA TO DIST.018	DIST.018/PEPSI COMMISSION	266.07
4/21/2022	PAYROLL DEDUCTIONS	SP.ED.FDN/APRIL '22 PAYROLL DEDUCTS	99.00
4/21/2022	H.BRENNEMAN/YOUTH & GOVT ADVISOR	YOUTH & GOVT/DONATION	15.00
4/21/2022	H.BRENNEMAN/YOUTH & GOVT ADVISOR	YOUTH & GOVT/DONATION	
4/21/2022	H.BRENNEMAN/YOUTH & GOVT ADVISOR	LIMA YMCA	2437.50
4/21/2022	H.BRENNEMAN/YOUTH & GOVT ADVISOR	YOUTH & GOVT/DONATION	
4/21/2022	GOVT ADVISOR	BAYLIFF FUNERAL HOME	100.00
4/22/2022	K.WILLIAMS/ATHL.DIRECTOR	ATHL/BOOSTER REIMB. TRACK	843.99
4/29/2022	J.EDINGER/MS.PRINCIPAL	MS.018/BOX TOPS EARNINGS	39.00
4/29/2022	SP.ED.FOUNDATION/	SP.ED.FDN/CANAL	
Grand Total		PHARM/OH.PYLE	46.84
			5121.90

Upon the call of the roll, the vote was recorded as follows:

15. Approve and File Updated Five-Year Forecast for FY22 (5-22-15)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve and file the updated Five-Year Forecast for FY22 through FY26 as presented.

Upon the call of the roll, the vote was recorded as follows:

16. Appropriation/Budget Modifications (5-22-16)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the Permanent Appropriations/Revenue modifications as presented by the treasurer for the fiscal year ending June 30, 2022. (per attached printout and resolution included with Board material)

Upon the call of the roll, the vote was recorded as follows:

17. Amended Certificate Revision #5 (5-22-17)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for fiscal year ending June 30, 2022 (per attached printout included with Board material), that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – October 21, 2021, Revision #2 – December 16, 2021, Revision #3 – February 24, 2022, Revision #4 - March 17, 2022, Revision #5 – May 19, 2022).

Upon the call of the roll, the vote was recorded as follows:

18. 403(b) Resolution (5-22-18)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following resolution:

BE IT RESOLVED, that the form of amended 403(b) Plan effective April 1, 2022, presented to this meeting (and attached to Board material) is hereby approved and adopted that Leland Hays is the authorized representative of the Spencerville Local School District and is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Upon the call of the roll, the vote was recorded as follows:

19. Internet Allowance (5-22-19)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve retroactively all internet allowance payments made to Zach Stemen and Amy Shoppell through May 19, 2022.

Upon the call of the roll, the vote was recorded as follows:

20. Energy Project Agreement (PACE) (5-22-20)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the Energy Project Agreement to finance the implementation of stadium lighting upgrades at the Memorial Stadium. Spencerville Schools will finance \$10,000 for 4.5% fixed rate for 10 years, starting January 31, 2023.

Upon the call of the roll, the vote was recorded as follows:



21. MOU – Personal Leave (5-22-21)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the follow:

**Memorandum of Understanding**

This Memorandum of Understanding is entered into by and between the Spencerville Local School District Board of Education (Board) and the Spencerville Education Association (Association).

WHEREAS, the Board and Association have entered into a Collective Bargaining Agreement (CBA) which is effective from July 1, 2021 through June 30, 2024;

WHEREAS, the parties intend to amend their current CBA as set forth hereinafter, and further intend that all remaining sections of the CBA, that are not inconsistent herewith, shall remain in full force and effect;

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board and the Association that the following shall constitute their Agreement as it relates to this matter:

1. Change wording under Article F Personal Leave section 6 from: Payment shall be made by the second payroll in June
2. New wording: Payment shall be made through payroll in July of the next fiscal year.
3. This Memorandum of Understanding shall remain in effect for the 2021-2022, 2022-2023, and 2023-2024 school years and shall not continue in effect beyond June 30, 2024 unless expressly agreed to by the parties.

For the Association

For the Board of Education

By: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
Date

Upon the call of the roll, the vote was recorded as follows:

22. MOU – Weight Room Coordinator (5-22-22)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the follow:

**Memorandum of Understanding**

This Memorandum of Understanding is entered into by and between the Spencerville Local School District Board of Education (Board) and the Spencerville Education Association (Association).

WHEREAS, the Board and Association have entered into a Collective Bargaining Agreement (CBA) which is effective from July 1, 2021 through June 30, 2024;

WHEREAS, the parties intend to amend their current CBA as set forth hereinafter, and further intend that all remaining sections of the CBA, that are not inconsistent herewith, shall remain in full force and effect;

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board and the Association that the following shall constitute their Agreement as it relates to this matter:

1. The Board will add Weight Room Coordinator to the list of supplemental positions at the established rate of \$23.00 per hour per updated schedule (Appendix B).
2. All other provisions of the CBA, shall remain in full force and effect except as modified by this Memorandum of Understanding.
3. This Memorandum of Understanding shall remain in effect for the 2021-2022, 2022-2023, and 2023-2024 school years and shall not continue in effect beyond June 30, 2024 unless expressly agreed to by the parties.

For the Association

For the Board of Education

By: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
Date

Upon the call of the roll, the vote was recorded as follows:

23. Weight Room Coordinator (5-22-23)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Kayla Mullenhour as weight room coordinator effective May 20, 2022 through July 31, 2023 for up to 10 hours per week to be paid \$23.00 per hour, per time sheet approved and submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

24. Request for Executive Session (5-22-24)

It is recommended that the Board of Education retire to executive session for the purpose of discussing appointment, employment of a public employee.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion that the Board of Education retire to executive session for the purpose of discussing appointment, employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

25. Adjournment (5-22-25)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at \_\_\_\_\_ p.m.

Upon the call of the roll, the vote was recorded as follows: